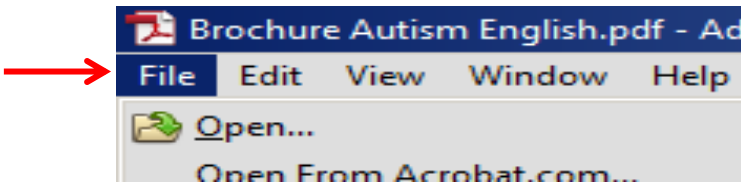


Instructions for Printing Brochures

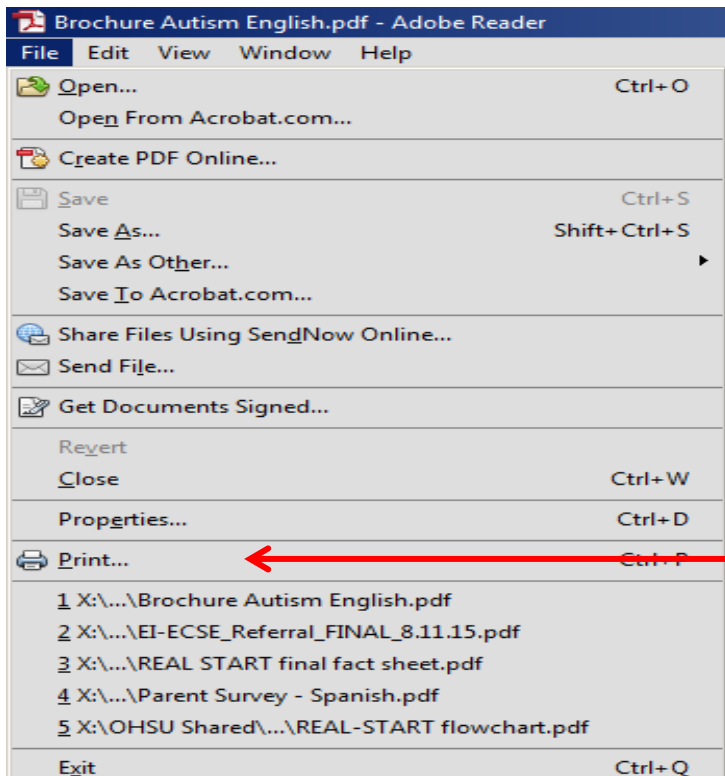
Step 1) Open brochure



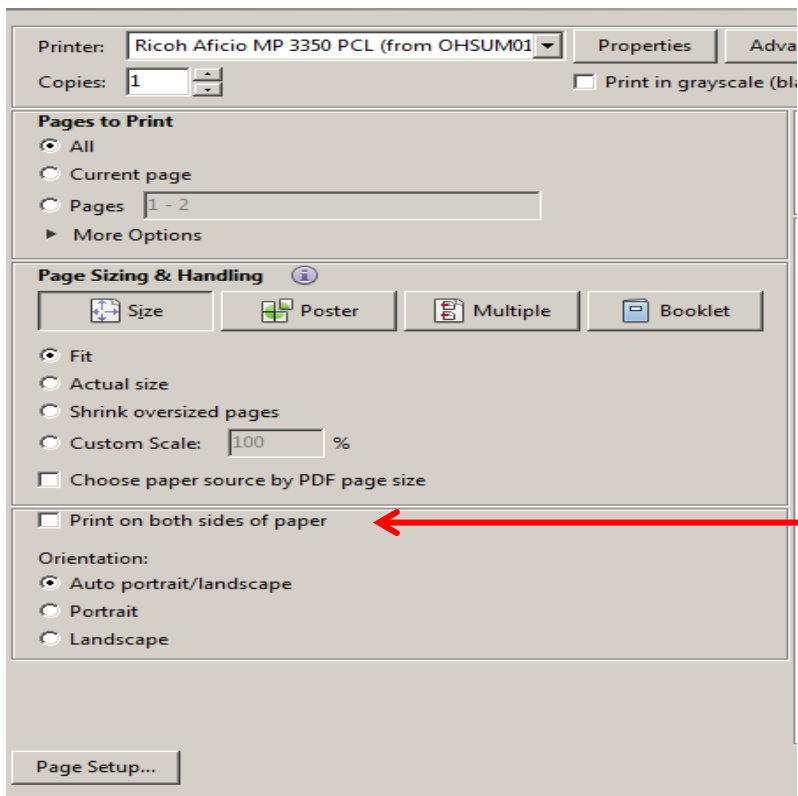
Step 2) Click **File** in upper right corner of the tool bar..



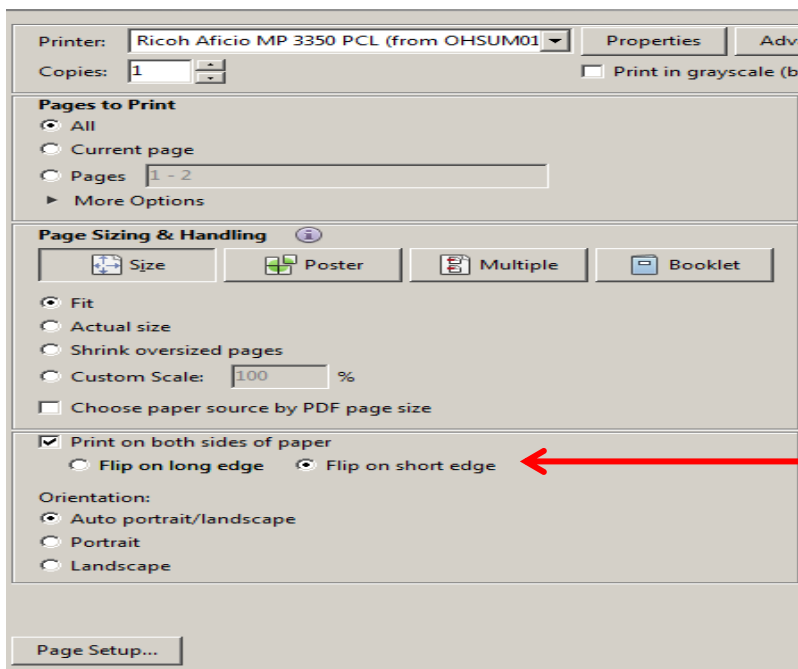
Step 3) Click **print** in drop down menu.



Step 4) Select **Print on both sides of paper**.



Step 5) Select **flip on short edge**.



Step 6) Print on color printer.